

Report of the Trustees and
Financial Statements for the Year Ended 31 December 2025
for The Parochial Church Council of Holy Trinity, Tewkesbury

The Parochial Church Council of Holy Trinity, Tewkesbury

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Year Ended 31 December 2025

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Report of the Trustees

Year Ended 31 December 2025

The trustees present their report with the financial statements of the charity for the year ended 31 December 2025. The trustees have adopted the provisions of the Accounting and Reporting by Charities: State of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Aim and Purposes

Holy Trinity Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Reverend Stephen Walker, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Objective and Activities

The PCC is committed to enabling as many people as possible to worship at our Church and to become part of our worshipping community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the diverse community in which we live. Our services and acts of worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission's guidance on public benefit and in particular, the specific guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer: learning about the gospel and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this, it is important that we maintain the fabric of the Church of Holy Trinity.

Achievements and Performance

Worship and Prayer

The year started, as usual, with a week of prayer. As a Church community we recognise the necessity to lay strong foundations in prayer at the start of each year. Our monthly 'Prayer for Revival' gatherings on the first Sunday evening of each month, reflect an aspiration for the spiritual transformation of our community and beyond. The Week of Prayer for Christian Unity brings all the churches together across the town to worship and share fellowship. Though we meet in separate spaces Sunday by Sunday we are all one church working together to see the Kingdom of God bringing hope to the people of this town.

Sunday and mid-week gatherings for worship which are open and accessible to all continued as per our regular pattern. Our fortnightly evening services (called 'Encounter') provide a space for more informal worship without the constraint of time that always accompanies our morning services.

'Encounter' is also an opportunity to develop the gifts of others as well as our young people by encouraging them to experience public speaking (delivering sermons), leading the service and participating in the worship group. In this way we hope to provide opportunities for members of our congregation to explore their gifts as well as encouraging the potential for future church leaders amongst our young people.

It also provides opportunity for those involved in serving in TJC (Trinity Junior Church) or the youth ministry in the morning to find a space for spiritual refreshment for themselves.

Services of worship also take place in the community in residential homes, the day centre and local hospital, particularly around Christmas, Easter and Harvest, facilitated by a team who extend the ministry of the church in this way.

All are welcome to attend our regular 10am services or twice monthly evening services. At present there are 201 on the electoral roll.

Deanery Synod

We now have 3 representatives of the PCC who attend Deanery Synod. This provides the PCC with an important link between the parish and the wider structures of the Church of England. The work of the Deanery reflects the 'Life' vision of the Diocese and informs the agenda so that the focus of ministry across the churches complies with the direction of

travel led by our Diocesan Bishop, Bishop Rachel.

The outworking of this comes from John 10:10, 'I have come that they may have LIFE and have it to the full'.

L: Leadership – a commitment to developing diverse and new models of leadership

I : Imagination – opening new paths to faith through existing and new mission opportunities

F: Faith – living as adventurous followers of Jesus by enabling people to discover new depths to spiritual growth

E: Engagement – living out Christ's love and hope through initiatives which combat injustice and exclusion

Rev David Penny, Vicar of St Peter's church, Winchcombe is the Area Dean and is supported by a Standing Committee of treasurer, secretary and Assistant Area Deans of the 3 Mission Areas. The Deanery Synod met on 3 occasions over the year to conduct its business.

The focus of the Deanery continues to be to implement the Strategic plan for sustainable ministry into the future.

Pastoral Care

Pastoral care expresses the love of God to those in our fellowship and in the wider community. This largely happens through the friendships grown in our small group network but also through our contacts with the wider community. In 2025 we began setting up a pastoral care team to provide pastoral care to those not in small groups. Our pastoral prayer support coordinator has provided a helpful means of communication to enable information of particular needs to be shared (with the individuals' consent) for the benefit of prayer and practical support. This has strengthened our ability to be aware of particular needs and demonstrate care as best we can or signpost individuals to professional support.

Pastoral care for young families

'Smarties', our parent and toddler weekly activity provides a regular connection with young families in the community. Such is the good reputation of this ministry that Health Visitors are happy to recommend it as a place where young parents or carers can access friendship, community and support.

With the cost of living continuing to have an impact the ministry of the Welcome Table (a warm space and free hot meal) for anyone in the community who desire it, has continued to be a helpful support to individuals and families.

Mission and Outreach

The Mission of the church to reach out with the good news of Jesus Christ and the love of God has continued through our support for one another in our community.

The Outlook services have continued providing an opportunity for worship at festival times (Harvest, Easter and Christmas) in residential homes, the local hospital and day care centre. We are grateful to those members of our church who have contributed so much to this outward expression of ministry not just in Tewkesbury but by leading services in churches further afield.

Members of our church community continued to reach out through their voluntary support offered to various local charities, in particular, the work of the Tewkesbury Foodbank and Cheltenham Street Pastors.

Schools Work

The PCC employed Sarah Hellewell Banelli as a part time Children's and Family Worker and Sam Williams as a part time Youth Pastor. This enables the church to have the capacity to be involved in local schools in a supportive role. This involvement has continued this year with input to school assemblies, Christian union groups and lunch time activities. Church members contribute as part of 'Open the Book' teams taking assemblies in different Primary Schools as well serving as school governors. Holy Trinity has hosted school Harvest and Christmas celebrations as well as providing the opportunity for school visits to the Experience Easter and Experience Christmas interactive experience. In addition, in 2025 we also hosted the Tewkesbury CofE school for a school concert in collaboration with 'IsingPop', and charity bringing together faith, community and music. All these opportunities demonstrate the involvement of the church in the local community.

Mission

The PCC have committed 10% of our unrestricted voluntary income (gross) to support Mission. Our primary commitment is to our Mission Partners serving in a variety of contexts in the UK and overseas:

- Chris and Suzy Wilson (CMS). Living in Addis Ababa and serving throughout Ethiopia.
- Release International – Building One Body Partnership programme with the church in Pakistan
- Pedro and Annu Santos – (CMJ) Beit Immanuel, Tel Aviv, Israel
- Tim Curtis – (SAMS/CMS) Paraguay
- Wayne O'Leary – Slavic Gospel Association
- Jason and Tracy Day – CMS (seconded to OMF) in Chiang Mai, Thailand

Our support for those who serve overseas acts as an important expression of our desire to be a 'Local Church with a Global Concern' and the links we have established through the Life groups will maintain their high profile in our church prayer agenda. As well as our Mission Partners the PCC has also provided support to the following ministries:

- Embrace the Middle East
- The Children's Society
- Gloucester City Mission.
- Tewkesbury GP Chaplaincy
- UCCF
- A Rocha

Financial Review

Total income for the year was £287,232 (2024: £309,579) and total expenditure £240,586 (2024: £248,330). The balance on the general fund increased to £95,889 (2024: £91,416). In addition to cash-based assets, the church owns Trinity House (the church office) and The Old Mission Hall along with various items of plant, equipment and furniture; these assets make up the fixed asset total on the Balance Sheet of £281,547 (2024: £ 264,421).

Reserves Policy

The policy of the PCC is to aim to keep a minimum of three months' expenditure on reserve. The PCC is thankful that it is possible again to observe this policy.

Volunteers

We would like to thank all the many volunteers who work so hard to make our church the lively and vibrant community that it is. In particular, we would like to thank our churchwardens, Mr Alan Bedford and Mrs Geraldine Simpkins who have worked so tirelessly on our behalf and Mr Philip Loveridge as the church treasurer supported by the finance team. We would like to express our appreciation as well to our leadership team who have provided so much support and shared leadership over the year.

The church can only function with the support of its members, so many of whom give willingly of their time and energy. Therefore, it is appropriate to express appreciation to the whole church membership as well as the PCC and administrative officers, staff team and leadership team and Life group leaders for all they give in so many ways to contribute to the life of Holy Trinity.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. At Holy Trinity, the membership of the PCC consists of the incumbent (Vicar), Curate, churchwardens, readers and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services and consider themselves to be members of our congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The PCC met six times during the year, every other month, with the Standing Committee meeting alternative months. An average level of attendance of about 80% was achieved at each meeting. Sub committees have also met throughout the year, reporting back to the full PCC at each meeting for further discussion. Representatives of the various Synods also report back following meetings they attend.

The PCC has employed part time staff to assist in the ministry of the church: Mrs Sam Williams (Youth Pastor), Mrs Sarah Hellewell Banelli (Children's and Families Worker) and Mrs Helen Hart (Administrator).

Administrative Information

The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity, Tewkesbury, known as Holy Trinity Tewkesbury, is located in the middle of Tewkesbury by the market car park. It is part of the Diocese of Gloucester within the Church of England. The correspondence address is:

Holy Trinity Tewkesbury, Church Office, 10 Oldbury Road, Tewkesbury, GL20 5NA

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2011) and a Charity registered with the Charity Commission (Registration number: 1130775).

Members who have served from 1 January 2025 until this report was approved are:

Ex Officio members

<i>Incumbent:</i>	The Reverend Stephen Walker	Chairman
<i>Curate:</i>	The Rev Simon Philips	
<i>Reader:</i>	Mrs Jo Davies	
<i>Wardens:</i>	Mrs Geraldine Simpkins Mr Alan Bedford	Church Warden Church Warden
<i>Officers:</i>	Mr Philip Loveridge Mrs Liz Walker	Treasurer (Co-Opted April 2023) Secretary
<i>Elected members:</i>	Mr Issac Davis Mrs Sue Thatcher Mrs Andrea Duncan Mr Julian Dickinson Mr Duncan de Gruchy Mrs Alison Cirel Mrs Lesley Rogers Mrs Amanda Lowe Mr Joshua Powell	Resigned September 2025 Resigned May 2025 Resigned May 2025 (Safeguarding Rep)
<i>Deanery Synod:</i>	Mr Ian Hart Canon Nigel Chetwood Mr Martin Edgley	Deanery Synod Representative

Bankers

NatWest PLC
Cheltenham Branch
31 Promenade
Cheltenham
GL50 1LH

Independent examiner

Henry Stephenson MAAT
DOY Accountancy
69a Barton Street
Tewkesbury
GL20 5PY

Statement of Council Member's Responsibilities

Charity law requires the council members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Parochial Church Council at the year end and of its incoming resources and resources expended during that year. In preparing those financial statements, the Council members are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Parochial Church Council will continue to function.

The Council members are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Parochial Church Council and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Parochial Church Council and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Annual Report and Accounts were approved by the PCC subject to examination and signed on its behalf by:

Reverend Stephen Walker (Chairman)

Independent Examiner's Report to the Trustees of The Parochial Church Council of Holy Trinity, Tewkesbury

I report to the charity's board of trustees in connection with my examination of the accounts of The Parochial Church Council of Holy Trinity, Tewkesbury for the year ended 31 December 2025.

Responsibilities and Basis of Reporting

As the trustees of the charity, you are responsible for the preparation of accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charities accounts carried out under Section 145 of the Act and carrying out my examination I have followed all applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

Since the charity's gross income exceeded £250,000, your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Accounting Technicians which is one of the listed bodies.

I have completed my examination and can confirm that no material matters have come to my attention giving me cause to believe that in any material way:

1. accounting records were not kept in respect of the charity as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008, other than any requirement that the accounts give a true and fair view, which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which I feel attention should be drawn in this report to enable full and proper understanding of the accounts.

H Stephenson

Henry Stephenson MAAT

DOY Accountancy
69a Barton Street
Tewkesbury
Gloucestershire
GL20 5PY

Date: 31 March 2026

The Parochial Church Council of Holy Trinity, Tewkesbury

Detailed Statement of Financial Activities

Year Ended 31 December 2025

	NOTES	GENERAL FUND £	DESIGNATED FUNDS £	RESTRICTED FUNDS £	2025 £	2024 £
INCOME						
Donations and legacies	2	233,794	10,527	28,467	272,788	273,325
Charitable activities	3	1,517	3,016	649	5,182	26,348
Other trading activities	4	2,066	1,169	-	3,235	3,693
Investment income		6,027	-	-	6,027	5,819
		243,404	14,712	29,116	287,232	309,185
EXPENDITURE						
Charitable activities	5	199,682	34,728	6,176	240,586	248,330
		199,682	34,728	6,176	240,586	248,330
Net operating income / (expenditure)		43,722	(20,016)	22,940	46,646	60,855
Transfer between funds		(39,249)	32,746	6,503	-	-
Net income and movement in funds		4,473	12,730	29,443	46,646	60,855
RECONCILIATION OF FUNDS						
Total funds brought forward		91,416	321,496	3,617	416,529	355,674
Total funds carried forward		95,889	334,226	33,060	463,175	416,529

The Parochial Church Council of Holy Trinity, Tewkesbury

Balance Sheet

31 December 2025

	Notes	2025 £	2024 £
FIXED ASSETS			
Tangible fixed assets	7	281,547	264,421
		<u>281,547</u>	<u>264,421</u>
CURRENT ASSETS			
Investments		157,600	126,500
Debtors	8	2,797	3,560
Cash at bank		29,596	24,343
Petty cash		3	14
		<u>189,996</u>	<u>154,417</u>
LIABILITIES			
Creditors – amounts falling due in one year	9	(8,368)	(2,309)
NET CURRENT ASSETS			
		<u>181,628</u>	<u>152,108</u>
TOTAL NET ASSETS			
		<u>463,175</u>	<u>416,529</u>
THE FUNDS OF THE CHARITY			
Unrestricted funds – general		95,889	91,416
Unrestricted funds – designated		334,226	321,496
Restricted funds		33,060	3,617
		<u>463,175</u>	<u>416,529</u>

Approved by the PCC on 31 March 2026 and signed on its behalf by:

P J Loveridge
Treasurer

1. ACCOUNTING POLICIES

Basis of Preparing the Financial Statements

The financial statements have been prepared under the Church Accounting Regulations 2009 and the Charities Act 2011 in accordance with applicable accounting standards and the current Statement of Recognised Practice for Accounting and Reporting by Charities (SORP 2015 / FRS 102) and on the basis that the charity is a Public Benefit Entity. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the financial statements of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members. The financial statements have been prepared under the historical cost convention and on a Going Concern basis. The presentation currency is £ Sterling. The principal accounting policies adopted in the preparation of the financial statements are as follows:

Fund Accounting

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors, or which have been raised by the church for specific purposes. The cost of raising and administering such funds is charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Income and Endowments

Voluntary income is received by way of donations and gifts and is included in full in the Statements of Financial Activities when receivable. Gifts donated for resale are included as income when they are sold. Donated assets are included at the value to the PCC where this can be quantified and a third party is bearing the cost. The value of services provided by volunteers is not quantified. Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised only when received. Income Tax recoverable on Gift Aid donations is recognised when the income is recognised. Grants and legacies to the PCC are accounted for when an inflow of economic benefit is probable. Rental income from the letting of church premises is recognised when the rental is due. Interest is accounted for when receivable. The PCC is not registered for VAT. For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity, however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

Expenditure

All expenditure is included on an accruals basis and is recognised when an outflow of economic benefit is probable. Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

Taxation

The charity is exempt from tax on its charitable activities.

Fixed Assets

Consecrated and beneficed property of any kind is excluded from the financial statements by S10(2) of the Charities Act 2011. Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected at any reasonable time. For inalienable property acquired prior to 1999 there is insufficient cost information available and therefore such assets are not included in the financial statements. There were no acquisitions of inalienable property in this financial year. Depreciation of the cost of equipment and refurbishment is charged on a 20% straight line basis. Freehold property is depreciated using the straight-line method using a rate of 1%. These rates are calculated to write off the assets over their useful economic lives. Assets costing more than £1000 are capitalised.

Pensions

The PCC makes contributions for the benefit of employees to a multi-employer defined contribution scheme.

Leasing

Rentals payable under operating leases are charged against income on a straight-line basis over the lease term. The title of the lease remains with the lessor.

c) **Church Administration**

Computer and website costs	2,003	-	-	2,003	1,778
Telephone	2,468	-	-	2,468	1,049
Printing, postage and stationery	1,862	-	-	1,862	1,418
Office sundries	2,585	-	-	2,585	1,383
Professional fees	1,080	-	-	1,080	390
	<u>9,998</u>	-	-	<u>9,998</u>	<u>6,018</u>
Total Expenditure on Charitable Activities	199,682	34,728	6,176	240,586	248,330

6. **STAFF COSTS AND TRUSTEE MATTERS**

The average numbers of employees (all part-time) during the year were:

	2025	2024
Charitable activities	2	2
Administration	<u>1</u>	<u>1</u>
	<u>3</u>	<u>3</u>

Employee Costs

	2025	2024
	£	£
Gross salaries	52,618	46,000
Employer pension contributions and life assurance	<u>2,894</u>	<u>2,535</u>
	<u>55,512</u>	<u>48,353</u>

No employee earned more than £60,000.

The aggregate cost to the charity of all employee benefits received by the trustees and other key personnel is £55,512 (2024 - £48,353).

Related Party Disclosures

No trustee received remuneration in 2025 (2024 - nil).

Clergy expenses in 2025 amounted to £1,568 (mileage £575, telephone £670 and other costs £323). (2024 - £1,867)

No expenses were paid to other trustees, apart from reimbursement of church expenditure.

There were no related party transactions involving trustees during the year (2024 - nil).

No grants were made to related parties (2024 - nil).

As with many churches, a significant amount of donations is received from trustees, but it would not be in the best interests of the charity to assess the amount. Much giving is anonymous; all giving is treated as confidential.

7. **TANGIBLE FIXED ASSETS**

	Freehold property	Equipment	Total
	£	£	£
Cost or Valuation			
At 1 January 2025	283,342	178,209	461,551
Additions	-	28,971	28,971
Disposals	-	-	-
At 31 December 2025	<u>283,342</u>	<u>207,180</u>	<u>490,522</u>
Depreciation			
At 1 January 2025	31,378	165,752	197,130
Provided during the period	2,834	9,011	11,845
At 31 December 2025	<u>34,212</u>	<u>174,763</u>	<u>208,975</u>
Net Book Value 31 December 2025	<u>249,130</u>	<u>32,417</u>	<u>281,547</u>
Net Book Value 31 December 2024	251,964	12,457	264,421

8. **DEBTORS**

	2025	2024
	£	£
Gift aid recoverable	911	1,335
Prepayments	1,786	1,223
Sundry debtors	-	1,002
	<u>2,797</u>	<u>3,560</u>

9. **CREDITORS – AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2025	2024
	£	£
Creditors	1,379	1,919
Accruals and deferred income	6,989	390
	<u>8,368</u>	<u>2,309</u>